



**BOROUGH OF FOREST HILLS RECREATION DEPARTMENT  
Summer Employment Application – 2019**

Applicants must fill out the borough and recreation applications in addition to a background check form. All three must be filled out completely to be considered for employment. The borough application, the recreation application and background check forms are also available on our web-site – [www.foresthillspa.org](http://www.foresthillspa.org). If you haven't applied for a position at the borough in the past, you will also be required to fill out an Act 33/34 Form (details on how to do this can also be found on the borough's web-site. You will only need to fill out the Act 33/34 Form one time (if you re-apply for positions in the future).

**The background check form must be filled out every year.**

Circle all positions you would like to be considered for and rank each position.

NOTE: If applicable, when listing your previous employment with the borough, detail which position you held and whether it was a full- or part-time position. Please note, all sub-lifeguard positions do not count towards the years working for the borough. The other positions listed (Lifeguards, Concession Stand, Cashier, etc.) are considered start of employment at the borough. **PLEASE USE BLUE OR BLACK INK.**

Name of Applicant: \_\_\_\_\_

**Swimming Pool Applicants Only**

(Add rank number in parenthesis)

- |   |   |
|---|---|
| <input type="checkbox"/> Pool Manager           | <input type="checkbox"/> Swim Team Coach              |
| <input type="checkbox"/> Assistant Pool Manager | <input type="checkbox"/> Assistant Swim Teach Coach   |
| <input type="checkbox"/> Lifeguard              | <input type="checkbox"/> Synchronized Coach           |
| <input type="checkbox"/> Concession Stand       | <input type="checkbox"/> Assistant Synchronized Coach |
| <input type="checkbox"/> Cashier                |   |
| <input type="checkbox"/> Utility                |   |
| <input type="checkbox"/> Maintenance            |   |

**Tennis Applicants Only**

- Head Coach
- Assistant Coach

--When applying for any of the swimming pool positions, applicants must be at least 15 years of age.

--For all swimming pool positions – applicant must have all required certifications before beginning employment (Lifeguarding, First-aid and CPR). When turning in application, please attach copies of certifications.

--Copy of work permit for swimming pool applicants under the age of 18 is to be given to pool manager before season begins.

**All applications must be received at the borough building no later than December 31, 2018.**

**Please note: If you bring application on a day that office is closed just put in the overnight box located near the front door. Make sure all forms are in an envelope and addressed to: Cindy Simm, Recreation Director.**

**Thank you.**